**Osmotica Pharmaceutical Corp.**

**Job Description**

**Clinical Project Manager**

**Description**

Responsible for the management of clinical trials and related activities.

**Essential Responsibilities:**

* Responsible for the successful planning, execution, monitoring, control and closure of clinical trials from protocol development to final clinical study report.
* Help in selecting clinical research organizations (CROs) and other vendors to be contracted by Osmotica to execute clinical programs.
* Provide oversight of CROs and other vendors to ensure the timely completion of clinical trials according within scope and budget.
* Responsible for communication, including status reporting, risk management, and escalation of issues related to the conduct of clinical projects and the data collected.
* Defines the critical path for the project and ensure that all team members are fully aware of and focusing attention on the critical path activities to avoid any slip of project timelines.
* Work closely with internal (finance, regulatory, etc.) and external (sites, vendors, consultants, etc.) stakeholders to ensure the successful completion of clinical trials

**Core Competencies:**

* Sound understanding of clinical operations and global trial management
* Ability to initiate and maintain project schedules
* Strong attention to details and metrics based approach to tracking the progress of clinical trials
* Excellent communication skills, both oral and written
* Strong interpersonal skills required for multi-cultural environment, including active listening and conflict resolution
* Excellent organizational skills; demonstrated ability to work on and balance multiple projects and timelines which must be advanced in parallel
* Strong analytical skills and ability to understand complex processes and problem solve
* Ability to work effectively with Senior Management and contractors
* Highly motivated and results-oriented
* Ability and flexibility to switch priorities / projects if necessary
* Ability to present and explain technical information in a way that establishes rapport, persuades others and gains understanding
* Ability to monitor clinical sites when needed, including international sites

**Minimum Qualifications:**

* BS/MS degree in life sciences
* Degree in project management or certification by recognized project management association (e.g. PMI, IPMA) is a plus
* Minimum of 5 years professional experience in clinical operations in the pharmaceutical or biopharmaceutical companies or CROs, with a minimum of 3 years as clinical project manager.

**Location:**

Wilmington NC, or Marietta, GA, and willing to travel up to 25%.